

## **SUPERVISING COMMUNICATIONS ANALYST FINANCE DEPARTMENT – INFORMATION SYSTEMS**

**SALARY RANGE:** \$6,031 - \$8,083 per month

**CLOSING DATE:** April 3, 2015

**ABOUT THE JOB:** This position is responsible for all the major communication and technical infrastructure in the City in local and wide area networks. Advanced knowledge of wide and local area networks, Microsoft server and mail services, storage area network devices, security (firewalls and detection systems), cellular and virtual private networks is essential for this position.

### **ESSENTIAL FUNCTIONS OF THE JOB:**

- Supervise computer services section staff to ensure City goals and objectives are met;
- Prepare, recommend and monitor budget for section;
- Review trends in communications systems and help develop strategic plans;
- Provide assistance to all staff for any technical information systems issues;
- Exhibit leadership to staff, work teams and fellow employees;
- Actively promote and support diversity in the workplace.

**TO QUALIFY:** Requires a Bachelor's degree in business, computer technology or a related field and five years' experience in communications and network management, or an equivalent combination of education and experience.

**HOW TO APPLY:** All interested individuals may apply by submitting a City of Beaverton application, resume, and cover letter to The Beaverton Building, 12725 SW Millikan Way, Beaverton, OR 97005. Applications may be completed on our website at [www.BeavertonOregon.gov](http://www.BeavertonOregon.gov).

**VETERANS PREFERENCE:** If you believe you have skills that would transfer well to this position and/or special qualifications that relate to this position, please list those skills and/or qualifications in the work experience portion of your resume and explain how those skills and/or qualifications apply to this position. Provide copy of DD214 and award letters from the Department of VA for service-connected disabilities.